

PURPOSE

The principal responsibility of the young professionals (YP) advisory group is to create a network for young professionals to learn, connect and engage in the association. The YP advisory group will promote member value by fostering learning, networking, and professional development opportunities that directly benefit young professionals in the association sector. The YP advisory group will meet regularly to generate ideas and develop programs that support young professional membership growth.

ACCOUNTABILITY

- The YP advisory group operates within the strategic direction of CSAE.
- The advisory group reports to CSAE's volunteer relations specialist who is accountable to the President & CEO.

AUTHORITY

The YP advisory group will:

- Encourage young professional member engagement and networking.
- Assist CSAE in resources development and membership growth relating to young professionals, such as events, professional development initiatives, and content creation.
- Work with CSAE employees to host networking opportunities for young professionals within CSAE's signature events (Tête-à-Tête, Summer Summit, Conference).
- Outreach to young professionals to learn about their professional development needs and develop appropriate resources, respectively.
- Engage with young professionals to promote and encourage participation with CSAE resources and membership.

TEAM SUPPORT

CSAE employees, as designated, provide support to the YP advisory group through full professional and administrative services.

ADVISORY GROUP MEMBERSHIP

- The YP advisory group is comprised of a minimum of five to a maximum of twelve members, including:
 - o CSAE members who are 35 years of age and under and/or professionals who are in their early career in the association sector, with representation from across Canada.
- Term: members agree to serve for a minimum of one year, renewable once.
- A chair will be appointed at the beginning of the term and serve as chair for one year.

ADVISORY GROUP MEETINGS

- The YP advisory group meetings will be held virtually on Zoom, four times per year; every three months.

- Additional meetings/work may be required during the year.
- The frequency of meetings may be reassessed by the advisory group and adjusted as needed.