

## PURPOSE

The principal responsibility of the Government Relations (GR) Advisory Group is to identify priority issues CSAE should present in its advocacy and government relations initiatives and develop supporting strategy and action plans.

## ACCOUNTABILITY

- The GR Advisory Group operates within the context of the strategic direction of CSAE, the values and expectations of stakeholders and the factors critical to the success of the organization.
- The group is accountable to the President & CEO.

## AUTHORITY

Acting in its advisory capacity, the GR Advisory shall support the President & CEO in the following areas:

- Evaluate current and emerging issues and identify priority issues CSAE should present in its advocacy initiatives.
- Establish CSAE's position regarding issues.
- Create strategies and plans for implementation across the country on behalf of CSAE and its membership.
- Monitor effectiveness of government relations efforts.

## MEMBERSHIP

- The GR Advisory group is comprised of four to six members including:
  - o The CSAE President & CEO, who shall serve as Chair.
  - o A minimum of two executive members with expertise in government relations, advocacy, or public affairs
  - o A director from the Board will serve as liaison.
- Advisory group members agree to serve for a two-year term; renewable once.
- Appointees from any service provider engaged by CSAE are ex-officio.

## COMMITTEE MEETINGS

- Meetings are held in-person or electronically six times per year; every other month.
- Additional meetings/work may be required during the year.
- The frequency of meetings will be assessed and established by the committee.

## RESOURCES

CSAE staff, under the direction of the President & CEO, provides support to the Committee through full professional and administrative services.